



# Ripon College Library

## Student Assistant Application Form

Today's Date: \_\_\_\_\_

**PLEASE PRINT LEGIBLY**

Name \_\_\_\_\_

Ripon College Email \_\_\_\_\_

Telephone # \_\_\_\_\_ Unit # \_\_\_\_\_

Current Year: (circle one)

1      2      3      4

Please circle the term for which you are applying:

Fall                  Spring                  Summer

Major/Minor \_\_\_\_\_

List 5 words that would describe you:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you qualify for an 8-hour per week work-study grant?

Yes                  No

Do you have another job on campus? If so, which department and how many hours do you work there?

\_\_\_\_\_  
\_\_\_\_\_

Do you have any library-related work experience?

\_\_\_\_\_  
\_\_\_\_\_

Why do you want to work at Lane Library?

\_\_\_\_\_  
\_\_\_\_\_

What extra-curricular activities do you have?  
(sports, music, forensics, drama, etc.)

Which part of the semester does it occupy?

\_\_\_\_\_  
\_\_\_\_\_

What department(s) are you applying to be an assistant for  
(circle all that apply - see website for full job descriptions):

- Circulation                  Cataloging
- Data Entry                  Materials Processing
- Archives                  Wisconsin Documents
- Display                  Federal Documents
- Resource Services

How much responsibility would you like to have?

\_\_\_\_\_  
\_\_\_\_\_

If one of our current library assistants recommended you for a position here, please state his/her name:

\_\_\_\_\_  
\_\_\_\_\_

Please list the names of two references:

\_\_\_\_\_  
\_\_\_\_\_

Would you prefer to work mornings (7:30) or nights (until midnight)?

\_\_\_\_\_

This area for Office Use only:

Hired \_\_\_\_\_  
For Days/Hours \_\_\_\_\_



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## Class and Activity Schedule for the Semester Being Applied for.

Please "X" out the hours you CANNOT work.

If the second half of your semester will be different, note the changes at the bottom of the page.

Time	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
8-9am							
9-10am							
10-11am							
11-noon							
Noon-1pm							
1-2pm							
2-3pm							
3-4pm							
4-5pm							
5-6pm							
6-7pm							
7-8pm							
8-9pm							
9-10pm							
10-11pm							
11-12am							